



# PS Purchasing

## Purchase Order Processing

PS Purchasing is the online procurement module that will eliminate manual paper based orders and requisitions. Thereby, ensuring full compliance with your organisation's finance policy, enforcing budgetary control and providing a full electronic audit trail.

### Streamline your procurement & optimise your spend with PS Purchasing

#### Purchase Requisitions

- Raise requisitions online rather than filling out paper forms. The system can dictate the level of detail required within a requisition.

#### Purchase Orders

- Orders can be created from multiple requisitions, streamlining the purchasing process. Orders can also be directly placed onto the system.

#### GRNs

- Goods Received Notes are pre-filled, you just confirm quantities received and their conformity. Partial delivery of items across multiple locations is simplified.

#### Purchase Invoices

- As the data is already recorded at each stage of the purchasing process, invoices are matched with ease.

Place orders, authorise and  
interrogate from  
**ANY DEVICE,  
ANYWHERE,  
ANYTIME.**

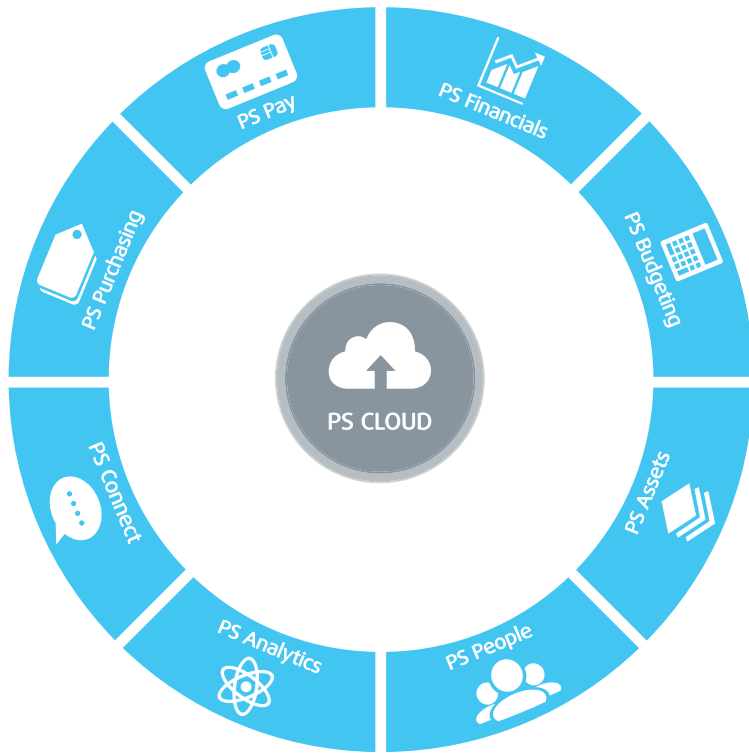


- ▶ Streamline your procurement, expenses & sales invoices.
- ▶ A single tailored, web based portal.
- ▶ Electronically manage your procurement & expenses process.
- ▶ Provides a full audit trail of all expenses & procurement activities.



# PS Financials

PS Financials provides a fully integrated back office management solution, helping Academies and Multi-Academy Trusts to drive efficiency, savings and streamline processes.



- Single solution for managing HR, Payroll, Budgeting, Assets, Parental Engagement & more.
- Full cross-system integration significantly reducing workload, data entry & errors.
- Streamline processes & ease analysis for critical decision making.

Our solution is chosen by;



7,700  
Schools



60%  
Academies



67%  
MATs



PS Financials



ParentMail



PS Connect



Parents' Evening Manager



PS Assets



## Partners & Accreditations

